



American Planning Association

Creating Great Communities for All

2022 Performance Report evaluation

Division: Women and Planning

Reviewer: Michelle Fuson, County Planning Division

Standards		Yes	No
1.	Workplans and Budgets	x	
2.	Communications	x	
3.	NPC22	x	
4.	All Other Events/Programs	x	
5.	Membership	x	
6.	Division Assistance Programs	x	
7.	Research and Publications	x	
8.	Elections	x	
9.	Financial Report	x	
10.	Bylaws	x	
11.	Divisions Council Meetings	x	
12.	APA Development Plan	x	
13.	Division Challenges	x	
14.	Highlights/ Shout it from the Mountains	x	



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Strengths

- Good work in promoting Women's History Month
- Nice work on the mentoring program; hopefully other divisions will benefit from your work
- Good job with your bylaw's updates
- Giving your new members welcome emails is good
- Nice newsletter content
- The number of members of your division is tremendous; your support of your members seems very good

Opportunities

- Adoption of the updates to your bylaws
- Finding a way to communicate with the AICP Commission so they hear you and respond

Overall Evaluation:

- Meets the minimum requirements for Division Performance.

Recommendations:

- Consider requesting the Division's Council co-sign your new memo to the AICP Commission regarding FAICP gender parity and assistance in getting information on the screening process.
- Consider switching from google drive to apa engage or another file sharing format that is more accessible and might be better protected from hacking.
- Consider changing the format of your workplan in the following ways: do not incorporate colors or a key; around half of the action items were cut off because of the format of the internal chart so you might want to consider a reformat of that or bullet points or some other format instead; incorporate side notes into the body of the document; incorporate cash amounts associated with each action item.